

5 January 2016

<b>Committee</b>	Executive
<b>Date</b>	Wednesday, 13 January 2016
<b>Time of Meeting</b>	2:00 pm
<b>Venue</b>	Committee Room 1

**ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND**



**for Sara J Freckleton  
Borough Solicitor**

## **Agenda**

### **1. ANNOUNCEMENTS**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (staff should proceed to their usual assembly point). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

### **2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and advise of any substitutions.



Item	Page(s)
<b>3. DECLARATIONS OF INTEREST</b>	
<p>Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.</p>	
<b>4. MINUTES</b>	1 - 13
<p>To approve the Minutes of the meeting held on 25 November 2015.</p>	
<b>5. ITEMS FROM MEMBERS OF THE PUBLIC</b>	
<p>To receive any questions, deputations or petitions submitted under Rule of Procedure 12.</p> <p><i>(The deadline for public participation submissions for this meeting is 7 January 2016)</i></p>	
<b>6. EXECUTIVE COMMITTEE FORWARD PLAN</b>	14 - 18
<p>To consider the Committee's Forward Plan.</p>	
<b>7. PERFORMANCE MANAGEMENT REPORT - QUARTER TWO 2015/16</b>	19 - 72
<p>To receive and respond to the findings of the Overview and Scrutiny Committee's review of the quarter one performance management information.</p>	
<b>8. GRANT TO ALDERTON PARISH COUNCIL</b>	73 - 83
<p>To consider whether or not to approve the extension of the grant offer to Alderton Parish Council to allow its project to be delivered.</p>	
<b>9. PROCUREMENT OF ENERGY</b>	84 - 88
<p>To consider entering into a new three year contract for energy supplies, with the option to extend for a further two years, with West Mercia Energy; and to consider whether Tewkesbury Borough Council should become the lead authority within the partnership arrangement with Gloucester City Council.</p>	
<b>10. CONTRACT PROCEDURE RULES</b>	89 - 116
<p>To recommend to Council that the updated Contract Procedure Rules be approved.</p>	
<b>11. MATERIALS RECOVERY FACILITIES (MRF) CONTRACT VARIATION</b>	117 - 122
<p>To approve the use of £222,500 of earmarked reserves to cover the increased cost for 2016/17.</p>	
<b>12. PLACE PROGRAMME</b>	123 - 130
<p>To endorse the full implementation of the Place Programme across the Borough.</p>	

**13. SEPARATE BUSINESS**

The Chairman will move the adoption of the following resolution:

That under Section 100(A)(4) Local Government Act 1972, the public be excluded for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

**14. INVESTIGATION INTO HEALTH AND SAFETY ACCIDENT AT WM MORRISON PLC TEWKESBURY**

131 - 134

*(Exempt –Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime)*

To consider the financial costs and resources anticipated to be incurred as a result of the investigation.

**15. IRRECOVERABLE DEBTS FOR WRITE OFF**

135 - 139

*(Exempt –Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 –Information relating to the financial or business affairs of any particular person (including the authority holding that information))*

To approve the write off of debts identified in the report.

**DATE OF NEXT MEETING****WEDNESDAY, 3 FEBRUARY 2016****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: R E Allen, Mrs K J Berry, R A Bird, D M M Davies, M Dean, Mrs E J MacTiernan, J R Mason, R J E Vines (Chairman) and D J Waters (Vice-Chairman)

**Substitution Arrangements**

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

**Recording of Meetings**

Please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chairman will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.